

TOP SECRET

SECURITY CLASSIFICATION

TRANSMITTAL OF MATERIAL

Acknowledge receipt of this material by executing and returning the below receipt.

- ☐ This transmittal may be downgraded to _____ upon removal of the enclosure (s).
☒ This transmittal may be declassified upon removal of the enclosure (s).

Special Ass't to the Deputy Director of Central Intelligence Central Intell Agency Langley, VA	FROM	CONTROL NUMBER
	NSA	
	Headquarters Bldg.	
	2W138	
	V09	PREPARATION DATE
	Ft. Meade, MD	11 May 1982
		REMARKS

INTERNAL PROCESSING ONLY	
CONTRACT NUMBER	
ARFOS	NUMBER
	E.D. 25X1
DATE	RECEIPT
	PROCESS
WEIGHT	
NAME(S)	

ITEM NO. (bundle)	COPY NUMBER/ SERIAL NUMBER	UNCLASSIFIED TITLE/DESCRIPTION (Ref: Correspondence Manual 10-2, Aug 78)	ABBREVIATED CLASS. OF ITEM	TYPE
1				25X1
----- NOTHING FOLLOWS -----				
<p>2. 287</p>				
<p>APPENDED DOCUMENTS CONTAIN CODEWORD MATERIAL</p>				

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INSTRUCTIONS

1. Form A1295 receipt will be prepared in duplicate by the originator of any classified correspondence. *(One to be included in the first wrap and one to be retained by originator).*
2. The classification will be stamped at the top and bottom of the transmittal portion of the form in the appropriate block. Caveats should be stamped in lower classification block above perforation. Codeword information will never appear on the transmittal.
3. Add a control/receipt number to the "CONTROL" Block. Complete "FROM" block.
4. List each separate item controlled by a separate number.
5. Give an unclassified description, of material in the "TITLE/DESCRIPTION" block, and state the classification of the material in the classification block.
6. Include originating element organization designator in the "To" block at the bottom of receipt. Also repeat assigned "Control/Receipt Number" at the bottom.
7. If contractor material is involved, add contract number in appropriate block. Also furnish additional copy of A1295 for L221, if controlled by L221.
8. Type complete address in "To" block unless addressee is listed in USSID 505. *(If so, SIGAD's or short titles may be used.)*
9. Type or print name of individual preparing form. Sign in ink in the "SIGNATURE" block.

(Additional instructions covering marking of Letters of Transmittal are provided in Chapter II, Para 35.b., Classifications Manual 123-2)

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Approved For Release 2007/03/20 : CIA-RDP83M00914R002200130054-9

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TO
CENTRAL INTELLIGENCE
AGENCY
EXECUTIVE REGISTRY
ROOM 7E12
HQS BUILDING
LANGLEY, VIRGINIA
ATTN: MR. GATES

FROM
NSA/CSS
FT. MEADE, MARYLAND

CONTROL NUMBER

PREPARATION DATE

12 MAY 1928

REMARKS

INTERNAL PROCESSING ONLY

CONTRACT NUMBER

NUMBER

E.D.

RECEIPT

25X1

PROCESS

WEIGHT

NAME(S)

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1 2 -----		NS-----		25X1
		L. 287		
		APPENDED DOCUMENTS CONTAIN SENSITIVE COMPARTMENTED INFORMATION		

25X1

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DO NOT STAMP RECEIPT PORTION WITH CLASSIFICATION MARKING

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